



Department of Public Health and Human Services

FAMILY and GROUP DAY CARE FACILITIES (includes infant regulations) SURVEY TOOL

INSPECTION INFORMATION

Facility: Deborah Rickey

Type: Renewal Inspection **Date:** 04/04/2017 **Time:** 02:20 PM

Director: Deborah Rickey

Contact: _____

Licensing Worker: Pam West **Phone #:** (406) 262-9790

Time: 0:20 PM # **children:** 8 # **under 2:** 4 # **caregivers:** 3
Time: 03: PM # **children:** 11 # **under 2:** 4 # **caregivers:** 4
Time: # **children:** # **under 2:** # **caregivers:**

STAFF RATIOS

Yes	1. License
Yes	2. Overlap

BUILDING/FIRE REQUIREMENTS

No	<p>3. Inside Facility</p> <p>37.95.708(7) (7) Garbage cans shall be provided in sufficient number and capacity to store all refuse between collections and shall be corrosion resistant, fly tight, watertight and rodent proof with lids. Kitchen garbage containers must have lids or be stored in an enclosed area. The intent of this rule was not met:</p> <p>Based on observation, CCL found that the garbage can was not stored in an enclosed area or covered with a lid.</p> <p>This plan of correction was accepted on April 24, 2017.</p>
No	<p>4. Fire Safety</p> <p>37.95.706(3) (3) All day care facilities must have operating UL smoke detecting devices on each floor of the facility , installed in accordance with the manufacturer's specifications. Smoke detectors must be installed in front of the doors to stairways and in corridor of all floors occupied by the day care. Smoke detectors must be installed in any room in which children sleep. If individual battery-operated smoke detectors are used, the following maintenance is required: The intent of this rule was not met:</p> <p>Based on observation, CCL found that a smoke detector was not installed in the play room which is used as a napping room.</p> <p>This plan of correction was accepted on April 24, 2017.</p>
Yes	5. Equipment
Yes	6. Exiting

OUTDOOR TOUR

No	<p>7. Play Area</p> <p>37.95.121(9) (9) Outdoor equipment, such as climbing apparatus, slides, and swings, must be anchored firmly, and placed in a safe location according to manufacturer's instructions. Recommended ground covers under these items include sand, fine gravel or woodchips with a depth of the ground cover being at least 6 inches. The intent of this rule was not met:</p> <p>Based on observation, CCL found that the swing sets were not firmly anchored.</p> <p>This plan of correction was accepted on April 24, 2017.</p> <p>37.95.121(6) (6) Any outdoor play area must be maintained free from hazards such as wells, machinery and animal waste. If any part of the play area is adjacent to a busy roadway, drainage or irrigation ditch, stream, large holes, or other hazardous areas, the play area must be enclosed with a fence in good repair that is at least 4 feet high without any holes or spaces greater than 4 inches in diameter or natural barriers to restrict children from these areas. The intent of this rule was not met:</p> <p>Based on observation, CCL found that the outdoor area was not free from hazards. There was a large wood</p>
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OUTDOOR TOUR

pile located in the play area. There was also an extension cord that stretched across the walkway between the facility and the play area that created a tripping hazard. Also, there was a broken hot tub that only contained a small reserve of water. However, the lid was not locked, allowing an accessibility to children in care.

This plan of correction was accepted on April 24, 2017.

Not Observed 8. Swimming

PROGRAM ISSUES

Yes 9. Supervision

Yes 10. Provider Responsibilities

Yes 11. Activities

N/A 12. Night Care

HEALTH ISSUES

Yes 13. Illness Exclusion

Yes 14. Health Prevention

MEDICATION

N/A 15. Administration

Yes 16. Storage

INFANTS/TODDLERS

Yes 17. Diapering

Yes 18. Feeding

N/A 19. Bathing

No 20. Sleeping

37.95.1005(6)

(5) Cribs, cots, or mats shall be spaced to allow for easy access to each infant and toddler, adequate ventilation, and easy exit. Aisles between cribs or cots shall be kept free of obstructions while cribs or cots are occupied. Use of stackable cribs for infants is permitted until infants reach one year of age or 26 pounds, whichever ever comes first.

The intent of this rule was not met:

Based on observation, CCL found that the cribs were not spaced to allow for easy access to each child, adequate ventilation, and easy exit. The Department observed two portable cribs fully enclosed at the top with a covering that was secured to the legs of the crib while occupied by children that were sleeping. One child was 2 years old; one was under the age of 2.

This plan of correction was accepted on April 24, 2017.

Yes 21. Activities

Yes 22. Outdoor Activities

NUTRITION/FOOD ISSUES

Not Observed 23. Sanitation

NUTRITION/FOOD ISSUES

Not Observed 24. Meal Frequency

Not Observed 25. Special Diet

TRANSPORTATION

Yes 26. Basic Requirements

Yes 27. Child Passenger Safety

WRITTEN RECORDS

Not Observed 28. Parent Information

No 29. Facility Records

37.95.141(1)

(1) The facility shall keep a daily attendance record of the children for whom care is provided.

The intent of this rule was not met:

Based on observation; review of facility records, CCL found that the provider did not have a daily attendance record that provided an accurate account of children in care. At the time of the department's arrival, there were 8 children signed in and 15 in care at the facility. After several parents arrived to pick up children, the attendance records still were not accurate as parents do consistently sign children in and out. Some children are signed in with only their name and no drop off or pick up times indicated .

There was also a child that was signed in and out on the attendance records prior to the child arriving into care.

Additionally, the attendance records are not maintained by staff regularly in the event that parents don't complete the attendance records. At one point the provider asked the staff who picked up a child and no staff was able to tell her who picked the child up from care.

This plan of correction was accepted on April 24, 2017.

No 30. Child File Review

37.95.141(5)(a-d)

(5) Prior to a child being enrolled or entered into a day care facility, the following information must be on file:

- (a) written information on each child explaining any special needs of the child, including allergies;
- (b) a release or authorization of persons allowed to pick up the child;
- (c) necessary medical forms, including all medication authorization and administration logs, signed and updated immunization records and the names of emergency contact persons; and
- (d) an emergency consent form. This form must accompany staff when children are away from the day care site for activities; and

The intent of this rule was not met:

Based on record review, CCL found that the following information was not on file: written information on each child explaining any special needs of the child; persons allowed to pick up the child; necessary medical forms; signed and dated immunization records; names of emergency contact persons; an emergency consent form.

At the time of the inspection child file information was not orderly and the Department was unable to review 15 files of children that were present at the facility.

This plan of correction was accepted on April 24, 2017.

37.95.128(1)(a-d)

(1) A day care facility must have on file a health record form, provided by the department, concerning any special health risks that would affect other children. This must be obtained and kept on file by the provider prior to residence or enrollment of any child under age two at the day care facility. The health record form

WRITTEN RECORDS

must be signed by:

- (a) A physician licensed to practice medicine in Montana pursuant to Title 37, chapter 3, MCA; or
- (b) A physician assistant-certified licensed to practice in Montana and practicing under a utilization plan approved by the board of medical examiners; or
- (c) A person licensed in Montana as a professional nurse and recognized by the board of nursing as a nurse practitioner or clinical nurse specialist; or
- (d) A naturopathic physician licensed under Title 37, chapter 26, MCA.

The intent of this rule was not met:

Based on record review, CCL found that there were children under age two that did not have a pediatric health record available for review as the child files were not in an order that could be easily reviewed.

This plan of correction was accepted on April 24, 2017.

37.95.1003(1)

- (1) An individualized diet and feeding schedule shall be provided according to a written plan submitted by the parents or by the infant's physician with the knowledge and consent of the parents, guardian, or placement agency. A change of diet and schedule shall be noted on each infant's daily diet and feeding schedule.

The intent of this rule was not met:

Based on record review, CCL found that there were children under age two that did not have a feeding schedule available for review as the child files were not in an order that could be easily reviewed.

This plan of correction was accepted on April 24, 2017.

N/A	31. Medication File
Not Observed	32. Caregiver File Review
Yes	33. First Aid Requirements

ADMINISTRATIVE RECORDS

Yes	34. License-Certificate
Yes	35. Facility Requirements
Yes	36. Registration/License Process